May 15, 2015

**MEMORANDUM**

TO: Division Engineers

FROM: Division Let Contract Guidance Committee

RE: Revisions to Division Let Contract Guidance Document

The following revisions have been made to the Division Let Contract Guidance document which can be found online at: <https://connect.ncdot.gov/resources/Specifications/DivOpsMaintResources/Division%20Let%20Guidance.pdf>

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| **Page No.** | **Revisions** |
| 6 | Section Payment and Performance Bonds was expanded to cover projects with guarantees/warranties. |
| 7 | Section Davis-Bacon Wage Rates on Federally Funded Projects was updated to include the correct references to new wage rate provisions. |
| 12 | Section Bid Irregularities was added. |
| 13 | Section Delay in Award was added. |
| 15 | Section Document Management was updated to list the components of an executed contract. Names and email addresses were also updated in last paragraph. Execution Letter removed from list of items to be uploaded to the Construction Projects site. |
| REF-24 thru REF-35 | Updated Proprietary Product Guidelines were included. |
| DOC-4 | Revised Good Faith Effort Worksheet was included. |
| DOC-21 | Sample Execution Letter removed from document. |

WBH

Attachment

cc: M. L. Holder, PE

 R. E. Greene, Jr., PE

 Division Project Managers

 Division Proposals Engineers